

**FORT GIBSON UTILITIES AUTHORITY
RATES FOR SERVICES
EFFECTIVE 07/01/2019**

**DEPOSITS
FOR
SERVICES**

Homeowners/Residential	\$100.00
Rental/Residential	\$150.00
Commercial	\$ 120.00
1 st Default Additional Deposit	\$ 50.00
2 nd Default Additional Deposit	\$ 75.00

		INSIDE TOWN LIMITS	OUTSIDE TOWN LIMITS
WATER RATES RESIDENTIAL & COMMERCIAL	First 2,000 Gallons	(minimum) \$22.85	\$45.70
	Next 3,000 Gallons	(per 1,000 gallons) \$ 3.69	\$ 7.38
	All over 5,000 Gallons	(per 1,000 gallons) \$ 4.23	\$ 8.46

SEWER RATES RESIDENTIAL & COMMERCIAL	First 2,000 Gallons	(minimum) \$16.12	\$32.24
	All over 2,000 Gallons	(per 1,000 gallons) \$ 1.88	\$ 3.76

RURAL WATER DISTRICTS		Per 1,000 Gallons	\$ 3.28
LARGE INDUSTRIAL USERS		Per 1,000 Gallons	\$ 2.55

TRASH RATES RESIDENTIAL BUSINESS POLY CART (POLY CART)	1 Poly Cart	\$15.15	\$30.30
	1 Poly Cart	\$20.61	\$41.22
	User Fee	\$.25	\$.50

CAPITAL IMPROVEMENT FEE		\$ 3.00	\$6.00
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MINIMUM BILL PER MONTH		\$57.82	\$115.64
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TRASH RATES	Size	1 PU/WK	2 PU/WK	3PU/WK	4 PU/WK	5 PU/WK	Extra PU
COMMERCIAL	2 Yard	\$32.33	\$64.67	\$97.00	\$129.34	\$161.67	\$32.33
DUMPSTERS	3 Yard	\$48.38	\$96.75	\$145.13	\$193.50	\$241.88	\$48.38
	4 Yard	\$64.66	\$129.31	\$193.97	\$258.30	\$323.28	\$64.66
(Rates are double for outside Town Limits)	6 Yard	\$80.83	\$161.66	\$242.49	\$323.32	\$404.15	\$80.83

MISCELLANEOUS FEES:

Service Charge: For payments not received before 9:00 am on Cut-Off Day, a \$25.00 non-payment fee will be added to account total past due. The fee MUST be paid before service is reconnected. PAY LATEERS ARE NO LONGER ALLOWED.

Upon first default resulting in services being disconnected, an additional deposit in the amount of \$50.00 will be required before reconnection of services.

Upon second default resulting in services being disconnected, an additional deposit in the amount of \$75.00 will be required before reconnection of services.

Adjustments: Adjustments will be made to an account for a service line leak only upon proof of repair. Adjustments will be allowed one time in a 12 month period.

Re-Read Meter Fees: Per Customer Request \$10.00 **Testing Meter Fees:** Per Customer Request \$25.00
Shut Off for Leak or Repair: Per Customer Request \$25.00

Tapping Fees – Residential:

Water Tap	\$ 150.00 plus cost of materials
Four (4") inch	\$ 100.00
Sewer Tap	\$ 100.00 plus cost of materials
• Pecan Ridge	\$1,000.00
• Southern Oaks	\$ 500.00
• Spurlock Estates	\$ 200.00

	Water	Sewer
South Scott Street Connection Fees:		
Single Family	\$350.00	\$500.00
Multi Family	\$250.00	\$350.00
New Commercial	\$500.00*	\$750.00 (Both Minimums)
Commercial Expansion	\$250.00*	\$375.00 (Both Minimums)
	*PLUS \$1.00/100 square feet of Building Area	

Office hours for the Utility Authority are 7:00 am to 5:00 pm, Monday through Friday.
A night drop and drive up window are located on the east side of the Town Hall.

Billing Office: 918-478-3712 TDD711

*Emergency Service: 918-348-9829 (After Hours, Weekends and Holidays)

THIS FACILITY IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

WATER DEPARTMENT POLICIES AND PROCEDURES

Welcome to the Fort Gibson Utilities Authority. Please read the following policies and procedures:

- When starting a new account, a deposit fee is required. Deposits can be made only by the person in whose name the account will be held. Two forms of identification are required, one of which must be a photo id and proof of ownership or lease agreement.
- Termination of Services: Your deposit will be processed at the end of the month following completion of final service. Your final bill will be calculated and your deposit will be applied to the amount due, if any. The balance of the deposit, if any, will be refunded to you. Refund checks are made payable to the account holder only.
- Utility Meters are read on or about the 20th of each month. Utility Bills are processed and mailed on the last day of the month for the usage period. The date the meter was read will appear on your Utility Bill.
- Utility Bills are to be paid on or before the 10th of each month. Payments received after this date will be charged a 10% penalty and will be subject to CUT-OFF if not paid before 9:00 am on the 23rd of the month. A \$25.00 Non-Payment fee will be charged if not paid before 9:00 am on Cut-Off day. If either of these days fall on a weekend or holiday, then the first working day following will be the due date. Failure to receive a utility bill through the mail, is not a valid reason for non-payment. If you do not receive your bill by the due date, contact the Utility Department.
- A \$25.00 Service Charge will be applicable if service is disrupted for non-payment. A \$30.00 Service Charge will be applicable to all dishonored checks or auto drafts.
- Upon First Default resulting in services being disconnected, an additional deposit in the amount of \$50.00 will be required before reconnection of services.
- Upon Second Default resulting in services being disconnected, an additional deposit in the amount of \$75.00 will be required before reconnection of services.
- **Payments may be made in person by cash, check or credit card.**
- **Payments may be made online at <https://www.municipalonlinepayments.com/fortgibsonok>. This is the only online payment site that will post payment to your account immediately.**
- **Payments may be made by automatic draft. Please call for more information.**

ADJUSTMENTS: A billing adjustment for a water leak will be allowed for an account one time per fiscal year under the following circumstances:

- The amount of usage for water and sewer, must be three (3x) times the average amount of usage for the account. The average usage is calculated on the three months prior to the month the leak occurred.
- The usage over the average usage amount will be divided in half. An adjustment will be calculated and credit given to the account for one-half the usage over the average usage amount.

(Example: Current usage on account is 20,000 gallons. Average usage on account is 4,500 gallons. The usage over average is 15,500, divided by one-half equals 7,750. A credit adjustment for 7,750 gallons will be calculated on both water and sewer and applied to the account.)

The following regulations apply to all persons that have been issued a polycart by the Utility Authority or using other containers approved by the Utility Authority:

- A. All polycarts and other containers specified herein shall be placed within three feet (3') of the curb line and shall not be obstructed from the sanitation collector's view nor interfere with traffic in any manner. All containers and grounds immediately around same shall be kept in a safe and sanitary condition at all times.
- B. No polycarts will be picked up weighting more than one hundred seventy-five (175) pounds. Items other than normal household trash, such as wood, lumber, rocks, dirt, metal, wire, any building materials whatsoever, etc., cannot be placed in polycarts. Customer must request an extra pickup for removal of these items. Extra pick-up charges are established hereinafter.
- C. All polycarts, including replacements, shall remain the property of the Fort Gibson Utilities Authority.
- D. Customers issued polycarts shall be allowed to place at the curb line other types of containers for collection. These containers must be maintained. Authorized containers for collection are as follows:
 1. Limit of two (2) plastic or metal trash cans. Garbage and refuse must be placed in securely tied plastic bags within the said plastic or metal trash cans. Size and content requirements set forth herein for polycarts apply to these additional containers.
 2. Limit of four (4) securely tied plastic bags for lawn clippings, weeds and leaves.
 3. Additional polycarts can be provided by the Utility Authority. However, an additional fee equal to the polycart rate will be charged to the account of the customer requesting such.
- E. Containers not specified herein are not authorized sanitation containers. The Utility Authority will not be responsible for any lost, disposed of or damaged additional containers set out by the customer for collection.
- F. All polycarts are to remain at the premises to which they are assigned. It shall be unlawful and an offense for any person to be found in possession of a cart in any place other than the assigned address.
- G. When holidays occur, trash pickup will be adjusted accordingly with all scheduled pickups. Polycarts and additional authorized containers shall be placed at the curb as normal.
- H. Polycarts and additional containers missed on their regularly scheduled pickup day because they were not placed by the curb will not be picked up until the customer's next regularly scheduled pickup day.
- I. Pickup service will be provided for persons with disabilities upon written request to the Utility Authority, subject to the approval of the Public Works Supervisor or the Town Administrator.
- J. Upon terminating sanitation services with the Utility Authority, the customer will account for his or her polycart with the Utility Authority. The polycart shall be in good working condition; normal wear is expected. If a polycart has been lost, stolen or damaged, the cost of the replacement or repair will be charged against the customer's account on the next billing cycle.
- K. Time of Day pickup is subject to change from time to time depending upon the season, holidays, or vehicle maintenance. Polycarts and containers should be placed at the curb line by 6:00 am.
- L. The Fort Gibson Utilities Authority reserves the right to change the pickup day for any sanitation route when the operational needs of the Utility Authority dictate such. Customers will be given at least thirty (30) days notice prior to their pickup day changing.